

**SQUAW ALPINE TRANSIT COMPANY**  
**BOARD OF DIRECTORS QUARTERLY MEETING**  
**Wednesday, January 13, 2021**

**1. Call to Order**

Chair Keith Fountain called today's meeting to order at 9:00 AM. A quorum was established.

**2. Roll Call and Establishment of Quorum**

Board members in attendance

Keith Fountain

Bob Tetrault

David Stepner

Drew Conly

Peter Grant

Mike Martin

Kyle Creeze

Evan Benjaminson

Others attending

Joy Doyle

Judy Friedman

**3. Changes to / adopt Agenda**

Today's agenda was approved by affirmation.

**4. Approval of Meeting Minutes**

**a. October 29, 2020 Quarterly Meeting Minutes**

**It was moved by Fountain and seconded by Creeze to approve the minutes of the October 29, 2020 Quarterly Board Meeting as presented. Motion carried unanimously.**

**b. December 31, 2020 Special Meeting Minutes**

**It was moved by Fountain and seconded by Benjaminson to approve the minutes of the December 31, 2020 Special Board Meeting as presented. Motion carried unanimously.**

**5. Public Comment**

There were no comments on items not on today's agenda.

**6. Board Member and Adviser Comments**

Stepner noted the Stay-at-Home Order for the Greater Sacramento Region was lifted yesterday. Placer County is now in the "purple tier."

**7. Chairman's Report**

**a. Season Wind-down Update**

Fountain thanked everyone, particularly Doyle, for researching options and providing information the Board needed to make and implement the recent difficult decisions. Fountain spoke with Gleason to let him know SATCo would pay the drivers one week's severance and Gleason asked if SATCo would be okay with Downtowner paying an additional week. Fountain said yes to that suggestion. Martin reached out to offer SVAM employment opportunities to those drivers. Additionally, their ski passes will be valid for the rest of the season.

Fountain noted the next round of CARES and PPP funding that may be available. Doyle is exploring options to get funds that could offset costs such as Executive Director expense. A brief discussion followed about expenses that may be eligible for reimbursement.

Fountain and Grant reported on questions they have had with assessed properties wondering if fees can still be collected if the service is not being provided. Grant's reply has been that the program is highly used and appreciated and plans to continue, but with anticipated revenues being significantly lower and the commitment to pay SVSH back for the loan, there are ongoing expenses that will need to be covered. Fountain agreed, saying there have also been postings on NextDoor. The explanation about expenses and that the service will be reinstated next season when people want to ride public transit again seemed to address most concerns. The Board agreed and discussed the need to respond to questions as appropriate.

Fountain and Conly have been working on collecting payment from the Resort at Squaw Creek. Greg Gooding has assured them SATCo is at the top of the Accounts Payable list and will be paid as soon as is possible. Fountain said the technology is still collecting data on the intervalley and OVI service. The Mountaineer app gives users the option to see where the shuttles are at a given time so they can gauge their timing.

Stepner, Doyle and Benjaminson will be compiling a revenue projection that can be revised as necessary.

#### **b. Ridership Reports**

Fountain reported the Mountaineer service provided 3394 rides between December 17, 2020 and January 4, 2021. Ridership was down 75% compared to first three weeks in 2019, which supports the decision to curtail service.

#### **c. Partner Update**

No additional report was given.

### **8. Treasurer's Report**

#### **a. Financial Reports**

Benjaminson reported the December numbers are not available yet, and updated expenses and forecasted revenues will be considered when the information is available and shared at the next board meeting

#### **i. Motion that Board has reviewed Q4 financial reports**

**It was moved by Benjaminson and seconded by Fountain to confirm the Board has reviewed the Q4 financial reports.**

#### **b. Delinquency Report for November 2020**

Benjaminson said the County has received some appeals from assessed businesses and some have just not paid. He wondered what the County's position on that is and whether or not those businesses have paid Transient Occupancy Tax (TOT). Doyle noted Doug Jastrow's comments in today's Board packet. She will ask him the Board's specific questions and invite him to attend the next Board meeting.

### **9. Action Items**

#### **a. Record Retention and Destruction Policy and Public Information Act**

The Policy, which needs to be approved annually, was included in today's meeting packet.

**It was moved by Fountain and seconded by Tetrault to adopt the Record Retention and Destruction Policy and acknowledge the Public Information Act. Motion carried unanimously.**

**10. Adjourn**

There being no further business to come before the Board, the meeting adjourned at 9:43 AM.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS